



Ebenezer Hall

Located in Newburgh Preservation Hall
at 200 State Street

Rental rate: \$300.00 + 7 % sales tax (\$321.00) per day for in-town residents
 \$375.00 + 7 % sales tax (\$401.25) per day for out-of-town residents
 \$200.00 refundable deposit – deposit is in addition to the rental fee
 and is due when you check-in and pick up keys.

Rental reservations are made through Town Hall at 812.853.1720. **The rental fee is required to hold the reservation and must be paid within one (1) week of making the reservation.** Cash or checks are accepted. No credit cards.

Rental keys can be picked up at the office of the Clerk-Treasurer at Town Hall the day before the rental between 9:00 a.m. – 2:00 p.m. *The \$200.00 refundable damage deposit is due that that time.* **Access to the facility is after 10:30 a.m. the day of your rental.**

Renters must produce a certificate of personal liability insurance in a minimum amount of \$100,000.00 with the Town of Newburgh listed as additionally insured.

Rental includes the use of the upstairs hall, the caterer's kitchen, and the restrooms (the first floor museum area is not available). Preservation Hall is a smoke free facility.

Features of Ebenezer Hall:

- 1,900 square feet of space
- Certified occupancy of 257
- 16.5 foot ceilings
- Stained glass windows
- Twelve (12) oval 60" x 66" tables
- Four rectangular 30" x 60" tables
- 125 chairs
- Completely ADA accessible

Caterers Kitchen equipment:

- Scotsman ice machine
 - gourmet cubes
 - produces 55 lbs. of ice in 24-hours / stores 28 lbs. of ice
- Stainless steel compartment, rinsing, and hand sinks
- Stainless steel work tables
- Two 1.2 cubic foot commercial microwave ovens – accommodates 13" platters
- Metro holding / proofing cabinet:
 - Proofing module provides humidity and heat for yeast products
 - Holding module circulates heated air inside the cabinet to keep prepared food hot

Dimensions:	Height	69 $\frac{3}{4}$ "
	Width	25 $\frac{1}{4}$ "
	Length	32"
	Inside Height	53 $\frac{3}{4}$ "

Pan capacities: Slide spacing 3"

Pan Size	# at Full Height	# at $\frac{3}{4}$ Height
• 20 x 24 x 2 $\frac{1}{4}$	17	13
• 20 x 24 x 2 $\frac{5}{8}$	14	13
• 12 x 20 x 2 $\frac{1}{4}$	34	26
• 12 x 20 x 2 $\frac{5}{8}$	28	26
• 18 x 26	17	13
• 14 x 18	17	13

- True 6.5 cubic foot freezer
- True 23 cubic foot refrigerator
- Two (2) stainless steel transporting caterers carts
 - 300 lb. capacity
 - Overall size: 18" W / 31" L / 33" H

No linens, glassware, tableware, flatware, cutlery, or paper products are provided by the Town of Newburgh.